

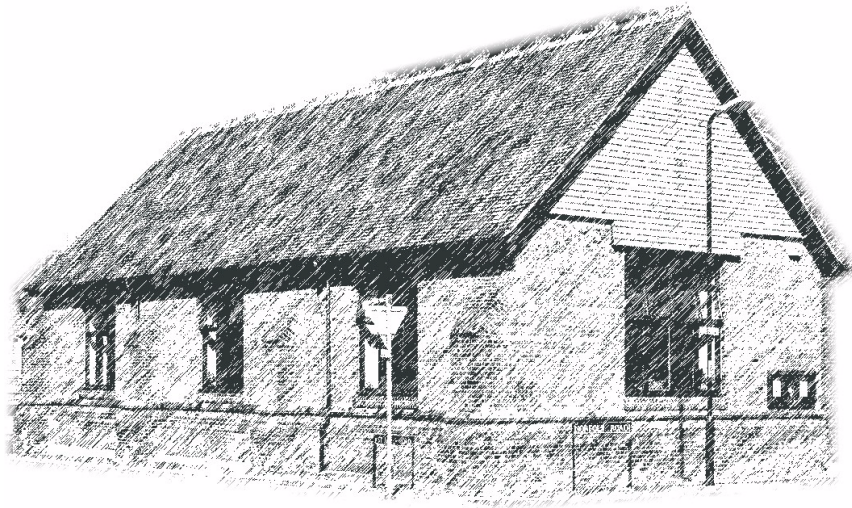
ST. LUKE'S COMMUNITY HALL, MAIDENHEAD
Registered Charity Number 1101943

FINANCIAL STATEMENTS

OF

THE TRUSTEES

for the year ended 31st December 2015



Chair of the Trustees:
The Revd. Sally Lynch

Honorary Treasurer:
Richard Burdett
30 Mallow Park, Maidenhead, SL6 6SQ

Bankers:
Lloyds Bank PLC
45 High Street, Maidenhead, SL6 1JS

Independent Examiner:
Mrs J. A. Bailey, IPFA

Trustees of St. Luke's Community Hall, Maidenhead

Annual Report for 2015

Object of Charity

The object of the charity is the provision and maintenance of a village hall for use by the inhabitants of the area of benefit without distinction of political, religious or other opinions, including use for:

- (a) meetings, lectures and classes, and
 - (b) other forms of recreation and leisure time occupation,
- with the object of improving the conditions of life for the inhabitants.

Management Committee:

The committee consists of three elected members:

- The Revd. Sally Lynch
- Mary Pennington
- Phyllis Sigsworth

Two members appointed by the Council of the Royal Borough of Windsor and Maidenhead:

- Clive Baskerville
- Philip Love

One member appointed by each of the users of the hall listed in the scheme:

- Jean Tyrwhitt-Drake (St Luke's Church)
- Pat Tryon (Floral Art Group)
- Jean Fuller (WI)

and one co-opted member

- Richard Burdett

The members of the Management Committee are the trustees of the charity and are governed by a scheme issued by the Charity Commissioners dated 27th August 2002. Two trustees are appointed by the Council of the Royal Borough of Windsor and Maidenhead, three are elected at the Annual General Meeting and a further two are nominated by groups using the Hall

Meetings of the Management Committee:

The Annual General Meeting was held on 10th April 2014 and there were three Management Committee Meetings during the year.

The Revd. Sally Lynch was appointed at Chair
Richard Burdett was appointed as Treasurer
Pauline Love was appointed as Secretary
Maureen Williams acts as Bookings Secretary
Sharon Morgan is employed as Caretaker
Bip Patel is employed as Caretaker.

Summary of Investment Powers

The trustees have power to buy and sell assets, including property, shares and bonds, in the furtherance of the charity's objectives. In practice, however, the only significant asset is the Hall building.

Contribution of Volunteers

Although the trustees employ two part-timer caretakers, the successful operation of the Hall relies on significant unpaid contributions of time and talent by a large number of people. These contributions cannot be given a financial value in these accounts, but are hereby acknowledged with thanks.

Review of the Year:

The Hall Management Committee has met on three occasions since the last Annual General Meeting.

No major repairs were carried out during the year, although the front and back doors were repainted externally. The Hall remains well cared for and is well used.

The regular users cover a variety of activities - social, educational and recreational, and there is no shortage of families using it for children's parties. The management committee works efficiently and well in support of this valuable resource for our community.

Treasurer's Comments

General lettings income fell again to £8,379 (2014: £8,982) and although some expenditure, such as on fuel, also fell, this was not sufficient to prevent an operating loss of £317 (2014: profit of £266). The Trustees have attempted to address this by increasing lettings rates for 2016. The Accumulated Reserves therefore fell to £23,723

Signed



Richard Burdett
Hon Treasurer

14th February 2016

Independent Examiner's Report to the Trustees of St. Luke's Community Hall, Maidenhead

I report on the accounts of the Trust for the year ended 31st December 2015, which are set out on pages 3 to 5 of this document.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for 2013 under section 43(2) of the Charities Act 1993 ("the Act") and that an Independent Examination is needed. It is my responsibility to:

- ♦ examine the accounts (under section 43(3)(a) of the Act
- ♦ follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the Act); and
- ♦ state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

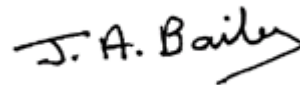
Independent examiner's statement

In connection with the examination, no matter has come to my attention:-

- 1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act

have not been met; or

- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mrs J.A. Bailey IFPA
Maidenhead
Berks
April 2016

Trustees of St. Luke's Community Hall, Maidenhead

Receipts and Payments Accounts for the year ended 31st December 2015

	Note	Unrestricted Funds		Restricted Funds	Endowment Funds	Total Funds	
		General £	Designated £			2015 £	2014 £
Receipts							
Donations, Legacies and other similar receipts		45	-	-	-	45	-
Activities to further the charity's objectives		-	-	-	-	-	-
Activities to generate funds	2						
Lettings - Church Block Booking		200	-	-	-	200	200
Lettings - Brownies		213	-	-	-	213	182
Lettings - Mums & Toddlers		449	-	-	-	449	402
Lettings - Other		8,379	-	-	-	8,379	8,982
Investment Income (Interest) Receipts	4	99	-	-	-	99	93
Sub Total		<u>9,385</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>9,385</u>	<u>9,859</u>
Other Receipts (not counted as "Gross Income")		-	-	-	-	-	-
Total Receipts		<u>9,385</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>9,385</u>	<u>9,859</u>
Payments							
Payments for generating funds		-	-	-	-	-	-
Charitable Payments		-	-	-	-	-	-
Grants Paid		-	-	-	-	-	-
Charitable Activities							
Staff Costs	3	5,365	-	-	-	5,365	5,288
Insurance		1,314	-	-	-	1,314	1,305
Gas		1,115	-	-	-	1,115	1,246
Electricity		306	-	-	-	306	411
Water		504	-	-	-	504	342
Rates		320	-	-	-	320	282
Repairs & Maintenance		561	-	-	-	561	524
Support Costs		217	-	-	-	217	195
Management and administration		-	-	-	-	-	-
Sub Total		<u>9,702</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>9,702</u>	<u>9,593</u>
Other Payments (not counted as "Expenditure")		-	-	-	-	-	-
Total Payments		<u>9,702</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>9,702</u>	<u>9,593</u>
Net of Receipts (Payments)		(317)	-	-	-	(317)	266
Cash balances brought forward at 1st January 2015		24,040	-	-	-	24,040	23,774
Cash balances carried forward at 31st December 2015		<u>23,723</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>23,723</u>	<u>24,040</u>

Trustees of St. Luke's Community Hall, Maidenhead

Statement of Assets and Liabilities at 31st December 2015

	Note	Unrestricted Funds		Restricted	Endowment	Total Funds	
		General	Designated	Funds	Funds	2015	2014
		£	£	£	£	£	£
Cash Funds							
Current Account	4	2,504	-	-	-	2,504	1,920
CCLA Deposit Account	4	21,219	-	-	-	21,219	22,120
Total Cash Funds		<u>23,723</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>23,723</u>	<u>24,040</u>
Other Monetary Assets		-	-	-	-	-	-
Investment Assets		-	-	-	-	-	-

Approved by the the Trustees of St Luke's Community Hall on 17th February 2016 and signed on their behalf by:-



The Revd. Sally Lynch (Chairman)



Mr Richard Burdett (Honorary Treasurer)

Trustees of St. Luke's Community Hall, Maidenhead

Notes to the financial statements for the year ended 31st December 2015

1 Accounting Policies

The financial statements have been prepared in accordance with the Charities Act 1993 and the Charities (Accounts and Reports) Regulation 2000-SI 2000/2868 ("the 2000 Regulations) standards and the Charities Statement of Recommended Practice (SORP) "Accounting for Charities" issued by the Charity Commissioners in 2000. The reporting requirements placed on the independent examiner are contained in The Charities (Accounts and Report) regulations 199-SI 1995/2725 and the governing document.

The financial statements have been prepared under historical cost conventions. The charity has no investment assets.

Funds

General funds represent funds of the charity that are not subject to any restrictions regarding their use and are available for application to the general purposes of the charity. These include funds designated for a particular purpose by the trustees, although at 31st December 2015 there were no such funds.

The accounts include transactions, assets and liabilities for which the trustees of the charity can be held responsible in law.

Receipts

All receipts are recognised when received.

Investment Income

Dividends and interest are accounted for when receivable.

Payments

All payments are accounted for when paid.

Assets and Liabilities

Cash Funds

The balances given are the closing balances of each account as at 31st December 2015, less cheques drawn but not presented, but plus credits relating to the year to 31st December 2015 not yet banked, by that date.

Investments

Investments are valued at market value at year-end, although at 31st December 2015 there were no investment assets.

Assets Retained for the charity's own use.

The principal asset of the charity is the freehold of St Luke's Community Hall. Since the charity turnover is not large enough to require the preparation of accruals accounts, it is not necessary for the trustees to have a formal valuation of this fixed asset. However the building was re-valued for insurance purposes in August 2012 and is insured for £630,000 rebuilding costs with an additional £30,000 of contents.

Liabilities

The charity had no known liabilities at 31st December 2015.

2 Lettings Income

The charity's only income comes from lettings charges. Most of these are generated by public lettings, but the Hall is also used by groups that have a connection with St Luke's Church. In 2015 there was a single payment from St Luke's PCC of £200.00 to cover its use of the hall.

3 Staff Costs

The charity employs two members of staff to act as caretakers, neither of whom earns more than £10,000 p.a. Staff salaries were increased in 2015 by 1.4%

4 Cash Accounts

The charity operates a bank current account and a tax-free instant access deposit account with CCLA. Slightly higher rates of interest on this account resulted in a rise in investment income to £99 in 2015.